



ADMISSIONS APPEALS TIMETABLE 2024-25

Where no places are available

Where places are not available because the approved admission number for the relevant year group has been reached, the Governors reserve the right to refuse admission on the grounds that to admit children in excess of the approved admission number would prejudice the provision of efficient education or the efficient use of resources.

Parents who are refused admission are able to exercise their right of appeal.

Making an Appeal.

If you decide to appeal against a decision to refuse admission, you should either complete appeal form and send it to the address given below or complete an appeal form online at www.derbyshire.gov.uk/admissions.

If your appeal is for a child transferring to a junior school or starting an infant or primary school and you were notified of the decision on 17 April 2024 you should submit your appeal and this appeal must be heard within 40 school days of the deadline for lodging appeals. If your form is not returned in time, it might not be possible for your appeal to be heard at the same time as the appeals of parents whose forms were returned by the deadline.

If you were notified of an infant decision after 17 April 2024 or it relates to an in-year admission you should submit your appeal within 20 school days of receiving notification that your application was unsuccessful. These appeals will normally be heard within 30 school days of the appeal being lodged

Before the Appeal Hearing.

Appeal hearings should be held within 30 school days of the deadline for lodging appeals.

You will receive written notification of the date and arrangements for the hearing from the Clerk to the Appeal Panel, at least 10 school days before the hearing, unless you have agreed to a shorter notice period.

Return the form to the Clerk to the Appeal Panel:

Derbyshire County Council
Admissions & Appeals Team
St Helena Centre
Sheffield Road
Chesterfield
Derbyshire
S41 7LU
Telephone 01629 537479

Further information and guidance is available at www.derbyshire.gov.uk or by emailing admissions@derbyshire.gov.uk or call 01629 537479.